

**FIXED FACILITY/SITE INFORMATION**

**AND**

**FACILITY/SITE SPECIFIC INFORMATION**

**Reference Same Section In Your LEPC Handbook**

\_\_\_\_\_ County

Local Emergency Planning Committee

Chairperson \_\_\_\_\_

\_\_\_\_\_ South Dakota \_\_\_\_\_ (zip)

(605) \_\_\_\_\_ - \_\_\_\_\_

Dear Facility Representative:

The local Emergency Planning Committee (LEPC) since October , 1988 has been required to develop or update their Hazardous Materials Plan/procedure. The plan/procedure is a federal requirement under the Superfund Amendment Reauthorization Act (SARA) Title III (Hazardous Materials Planning and Community Right-to-Know) legislation.

Prior to this date and at present your LEPCs must have site specific information/update from you as the facility representative. Please review **Site Specific Information** sheet requirements and a brief explanation of the items.

This information will benefit your operation as well as the county/city emergency operations people, should you experience an actual or potential emergency.

Some of the information that is being requested for the local Hazardous Material Planning procedure requires you, as a facility representative, to obtain from the county emergency manager, i.e. alerting/warning telephone numbers, county, city map standards, etc., if not in your current plan.

The remainder of the information must be gathered as well as researched by the facility representative, if not in your current plan. Please start immediately to fulfill this requirement as the sooner this information is received, the sooner the total county/city Hazardous Material procedure can be finished. Send the information to:

\_\_\_\_\_ County, LEPC

\_\_\_\_\_

\_\_\_\_\_ SD \_\_\_\_\_ (zip)

If, in your opinion, there is other specific information that will help government to more effectively respond to a release or accident at your facility, please submit it with the attached information.